

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
FRIDAY, DECEMBER 30, 2016  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation.**

Prayer said by Frank Berka

**2. Pledges.**

**3. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on December 15th)

**B. Payroll changes:**

Motion to approve payroll changes made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Mike Spencer

Second by Don Gross                      Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

Motion to approve budget amendments made by Mike Spencer

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**E. Accounts payable:**

**Bills Previously Paid:**

Motion to approve accounts payable made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; copy of check from Calthan Cattle; executed contract with hoopla; executed contract with Tx Dept of Agriculture for grant; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copies attached.

**4. Discuss and take action to contract with Angela Norton to develop written Limited English Policy and an Equal Opportunity Plan for the County.**

Motion to approve entering into a contract with Angela Norton to develop written Limited English Policy and Equal Opportunity Plan for the county made by Mike Spencer

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

**5. Discuss and take action to approve office space in First National Bank of Diana for Tax Assessor and enter into any necessary agreement for same.**

Motion to approve and finds it necessary for the Tax Assessor Collector to have an office in Diana made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**6. Discuss and take action to adopt resolution in support of Homeland Security grant.**

Motion to approve the resolution for the Homeland Security grant made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**7. Discuss and take action to accept the roads in Phase 5 Magnolia ridge into the county road inventory and release the bond for those roads.**

Motion to accept the roads in Phase 5 Magnolia ridge into the county road inventory and release the bond made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**8. Discuss and take action to appoint Emergency Services District Board Commissioners.**

Current Board Members are: Marc Nichols, Gaston "Bubba" DeBerry and Cloddie Henson. Don Gross said he would like to make a change and made the following motion.

Motion to appoint Marc Nichols, Gaston "Bubba" DeBerry and Kenny Hankins to the Emergency Services District Board made by Don Gross

Second by Frank Berka

Paula Gentry and Mike Spencer voted against.

Motion failed.

The Judge suggested that the Commissioners speak to all the board members and suggested member and he would bring this item back on the January 13<sup>th</sup> agenda.

No action was taken at this time.

**9. Discuss and take action to seek bids for Road and Bridge fuel, materials and services.**

Motion to have bids in by 5:00pm on January 30, 2017 and open bids on January 31, 2017 during the Commissioner's Court meeting made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**10. Discuss and take action to allow reception at swearing in ceremony in the Courthouse on January 1.**

Other arrangements had been made so no action is needed.

**11. Discuss and take action to execute Appendix D for Verizon Wireless Agreement.**

Motion to approve the Appendix D Agreement with Verizon made by Paula Gentry

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**12. Discuss and take action to enter into contract with Thomson Reuters for law library.**

Motion to enter into a new contract with Thomson Reuters for the law library made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**13. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

